



# NPGA CETP

## *Certification Remaining Current Program*

### *Stay Up to Date*

Scheduled for launch in June 2017, the Remaining Current program is designed to help keep employees and CETP certification holders up-to-date with new industry codes, safety procedures, and new technology. In most states, this program will also satisfy NFPA 58's 3-year requirement for documented refresher training.

### *Keeping it Simple*

The Remaining Current program is designed to be user friendly and simple to complete. The program utilizes PERC's newly-produced refresher training for each CETP certification area as the basis of the program.

The CETP certification holder needs to complete the refresher training once every 3 years for each CETP certification they hold. No written test or skills assessment is required.

All refresher training courses will be available as a PowerPoint. For those CETP training programs currently in an e-learning format, the refresher training will be available online through the Industrial Training Services OnBoard LMS.

### *Automatic Records*

If the training is completed online, the records are updated automatically. If the training is completed in a classroom, a registered proctor or registered skills evaluator will submit the information to Industrial Training Services using OnBoard LMS to update the Candidate records. Once the records are updated, the completed training will reflect on the Candidate Transcript.

**While the training is available at no cost, NPGA charges a \$35 fee for transcripts and recordkeeping.**

# Remaining Current FAQ

**The launch date for the program is set for June 2017.  
See the reverse side for more information on Remaining Current.**

- 1. Will my current CETP certification expire if I do not perform the refresher training?**  
No, an existing certification will not expire or be considered invalid if the refresher training is not completed.
- 2. When does the refresher training need to be completed?**  
Refresher training must be completed within 3 years of the initial certification date or within 3 years of the most recent refresher training taken.
- 3. Is there a phase-in time period for the new program policy to take effect?**  
Yes, once the policy on remaining current in the CETP certification program is launched, all-persons holding CETP certifications will have 3 years to complete their first refresher training.
- 4. What happens if a certification holder's certification goes past the 3-year timeframe for refresher training?**  
The certification holder's CETP transcript will indicate either the last date that refresher training was completed or the initial certification date, as applicable.
- 5. Can another training program be used in place of the PERC refresher training program?**  
No, the only approved program that will be accepted by the NPGA CETP certification program is the PERC produced refresher training that corresponds to the appropriate certification area.
- 6. If I take the refresher training will this count toward my initial certification?**  
No, the remaining current program applies to refresher training only and does not help with initial CETP certification requirements.
- 7. Do I need to take any tests?**  
No, there is no written test or skills assessment required. The only requirement is to attend or complete the entire refresher training program.
- 8. Will I be notified before I am due for refresher training?**  
Yes, NPGA will contact CETP certification holders via email prior to the 3-year time period. The notification will advise the propane professional and/or their current employer of the refresher training due date if the contact information is up to date. Therefore, **it is CRITICAL you update your contact information in the CETP certification database.**
- 9. If I take the refresher training and have not completed the initial certification will this be recorded on my transcript?**  
This is currently under consideration and notice will be provided at a later date.